



## Job Description

### Associate Project Management Changemaker (Internship)

Activity Rate	Full-time
Type of Contract	Join us for 6 to 12 months with the intention of progressing to full-time employment
Start Date	1 May 2023
Office / Location	<i>Remote – Home-Based, UK</i>

<b>Overview Organisation</b>	<p>GDS-Movement envisions thriving places and communities activated by regenerative tourism and events. Our mission is to empower people with the mindsets, skill sets, and toolsets to create regenerative destinations to visit, meet, and live in.</p> <p>The GDS-Movement evolved from the Global Destination Sustainability Index; the world's leading sustainability benchmarking and performance improvement programme for destinations and their visitor economy. It is a collaborative partnership between ICCA, IMEX Exhibitions, City Destinations Alliance (CityDNA), MCI Group, and GUBI consulting</p> <p>We are a passionate, dynamic, and growing global team, totally committed to building a regenerative economy. We love time in nature, a healthy work-life balance, laughing, and living life to the full. Find out more at <a href="http://www.gds.earth">www.gds.earth</a>.</p>
<b>Job Objective</b>	<p>We are growing and looking for aspiring changemakers to join our team. Are you up for a challenge, want to make a big difference, and love learning new things?</p> <p>As part of the team, you would be a key part of GDS-Movement, tasked with providing services and support to our consulting team during the benchmarking process, with research, and with consulting projects.</p> <p>We are looking for someone who has and will be willing to develop the skills and responsibilities of this role. We do not expect you to know everything that the job requires from the outset. We do require you to want to learn.</p>
<b>Main Responsibilities</b>	<ul style="list-style-type: none"><li>▪ Work with and support our UK Changemaker with UK clients and projects</li></ul>

	<ul style="list-style-type: none"> <li>▪ Support GDS-Consulting and GDS-Index clients in the UK through account management and relationship building</li> <li>▪ Project management and overseeing deadlines and deliverables for both GDSM and clients</li> <li>▪ Support the sustainability benchmarking of destinations following the GDS-Index Methodology.</li> <li>▪ Attending regular meetings with clients in person and online</li> </ul>
Description of The Relationships	<ul style="list-style-type: none"> <li>▪ Internally, s/he/they will report to a senior changemaker during the internship.</li> </ul>
Skillset Requirements	<ul style="list-style-type: none"> <li>▪ Studying to complete a Master's degree in Project Management, Marketing/Communications, Events, Sustainability, or the Social Sciences.</li> <li>▪ Passion, knowledge and drive to create a more sustainable world</li> <li>▪ Ability and desire to work remotely, with independence and responsibility to deliver results with minimum management</li> <li>▪ A creative thinker and problem solver</li> <li>▪ A demonstrated record of skills/experience in coordinating, communicating, and overseeing project workflow</li> <li>▪ Trusted to meet deadlines and workflow commitments</li> <li>▪ Presenting and public speaking, virtually and in person</li> <li>▪ Attention to detail</li> </ul>
Specific Technical Skills	<ul style="list-style-type: none"> <li>▪ Preferred: working knowledge of formal project management software suites like Monday.com, Basecamp, etc.</li> <li>▪ Accustomed to use productivity software for remote, collaborative teams e.g. Slack</li> <li>▪ Excellent knowledge of Microsoft Office, including Excel, PowerPoint, and Word</li> </ul>
Additional Requirements	<ul style="list-style-type: none"> <li>▪ Fluency in English, both written and spoken, and ideally one other language (French, German, or Spanish)</li> <li>▪ Commitment to sustainable practices and philosophies.</li> <li>▪ Based in the UK</li> </ul>
Salary	<ul style="list-style-type: none"> <li>▪ 1000€/month for a 40-hour week</li> </ul>
Travel	<ul style="list-style-type: none"> <li>▪ You will be required to travel to Barcelona and locations around the UK</li> </ul>